

**Minutes of the
Mid-Wisconsin Federated Library System
Board of Trustees Meeting
Tuesday, January 27, 2009**

The regular meeting of the MWFLS Board of Trustees was called to order at 6:00 p.m. at Mid-WI Federated Library System, 112 Clinton Street, Horicon, Wisconsin. Rev. Allan Kranz presiding. Rev. Kranz welcomed Trustees, Staff, and Librarians.

ROLL CALL

MEMBERS PRESENT: Deb Bissonnette, Jane Colwin, Polly Edgar, Patti Geidel, Helen Heinrich, Allan Kranz, MaryAnn Miller, Gary Morgenstern, Dwayne Morris, Janet Negus, Ruth Schmitt (arrived 6:03), Beverly Schroeder, Juanita Schultz, Dan Stoffel, and Alice Ventura

MEMBERS ABSENT:

MEMBERS EXCUSED:

STAFF PRESENT: Walter Burkhalter, Jackie Jacak, and Steve Platteter

GUESTS PRESENT: Mrs. Kranz

CORRESPONDENCE & APPEARANCES

Handouts distributed to Board members included:

1. MWFLS Incomplete Meeting Calendar 2009
2. E-mail from Stacey Lunsford in regard to Steve's Delivery
3. Attachment to Action Logistic delivery proposal
4. Trustee Tale Newsletter for Public Library Trustees ~ Winter 2009

MINUTES

It was moved by Alice Ventura and seconded by Mary Ann Miller that it be

Resolved, that the MWFLS Board of Trustees approve the Minutes of the Regular Board meeting of November 25, 2008.

Motion Carried by Voice Vote
All in Favor

FINANCIAL REPORTS

It was moved by Dan Stoffel and seconded by Ruth Schmitt that it be

Resolved that the MWFLS Board of Trustees approve payment of November/December Computer Checks in the amount of \$117,652.69, Manual Checks in the amount of \$2002.50 and Director requested reimbursement in the amount of \$161.28 for a total of \$119,816.47.

Motion Carried by Roll Call Vote
All in Favor

OPERATIONS REPORTS **Director's Report**

Deadline for Library Legislative Day was January 27th at 5:00. MWFLS trustees can still participate by contacting their local library and see if they are going, if so, they could meet with their legislatures at that time. Several of the trustees expressed the importance of this day and how it helps promote the continuance of library funding.

Director's Council

The Board reviewed library comments in regard to Steve's Delivery.

Cataloging Meeting

No further information was provided.

Nominating Committee

Slate of officers nominated:
President ~ Allan Kranz
Vice President ~ Ruth Schmitt
Secretary ~ Jane Colwin
Treasurer ~ Dan Stoffel

NEW BUSINESS **Election of Officers**

It was moved by Juniata Schultz and seconded by Bev Schroeder

Resolved, that the MWFLS Board of Trustees accept, close, and approve the recommended nomination for President, Vice President, Treasurer, and Secretary as reported by the Nominating Committee.

Motion Carried by Voice Vote
All in Favor

Action Logistics Delivery/Motion Director's Council Meeting

Delivery discussion took place as follows:

- It was suggested to let Steve's Delivery know that other entities are interested in MWFLS delivery.
- Steve's Delivery is limited to options due to the size of his garage.
- Action Logistics currently serves Waukesha County which is a single county System. Libraries are concerned that Action Logistics will not be able to sustain a three county system delivery. Walter pointed out Jocelyn Bubolz's e-mail in regard to frequent problems that occurred with delivery in Waukesha County.
- Dan Stoffel questioned if this should be put out for bid according to State Statues. Walter informed the Board this is a service and does not fall under the State bidding specifications.
- Some of the libraries expressed concern on how Action Logistics would change their delivery schedule. Most of the libraries schedule staff based on the arrival of delivery.

Budget Adjustment

It was moved by Dan Stoffel and seconded by Dwayne Morris that it be

Resolved, that the MWFLS Board of Trustees approve the budget adjustment increasing Income act #4120 Share Mileage to \$2,285.00 and increasing expense act #6053 Share Mileage \$2,285.00; decreasing income act #4000 Federal from \$32,400.00 to \$20,300.00 difference of \$12,100.00 and decreasing expense act # 6004 Automation LSTA Grant from \$32,400.00 to \$20,300.00 difference of \$12,100.00.

Motion Carried by Roll Call Vote
All in Favor

Annual Report

There is one adjustment since the report was distributed in the January Board packet. On page #1; #6 System audio materials will change to 3659 and line #7 System video materials will have 316.

It was moved by Ruth Schmitt and seconded by Alice Ventura that it be

Resolved, that the MWFLS Board of Trustees approve the 2008 Annual Report and the President and Director of this body be directed to sign said report.

Motion Carried by Voice Vote
All in Favor

ADOPT NEXT MEETING DATE & ADJOURNMENT

Next meeting will be Tuesday, March 31, 2009 at 6:00p.m at Mid-WI Federated Library System, 112 Clinton Street, Horicon, Wisconsin.

Rev. Allan Kranz adjourned the meeting at 6:55 p.m.

Respectfully Submitted,
Jackie Jacak, Recording Secretary